

# CHURCH VIEW FUNERAL SERVICES



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3<sup>RD</sup> GENERATION INDEPENDENT FAMILY FUNERAL DIRECTORS

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[www.churchviewfuneralservices.co.uk](http://www.churchviewfuneralservices.co.uk)

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# Our Company and our Commitment to Service

We are a privately owned, third generation family run firm of funeral directors, serving Chesham and surrounding areas with dignity and respect. Over the years our commitment to the communities we serve has built our reputation for personal service and attention to detail as regards the care of the deceased. It is also reassuring to know that in this time of take-overs by larger companies, Church View Funeral Services is still truly independent, and family owned and run.

We pride ourselves on the personal service we are able to give, and in our ability to arrange funerals to suit every requirement and budget. Whether your wish is for a traditional funeral, with a horse drawn hearse or something more conventional, we have the knowledge and expertise to arrange any funeral ceremony in full accordance with personal wishes.

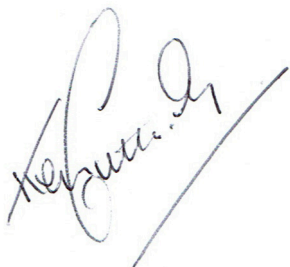
A vintage lorry instead of a traditional hearse, or even a motorcycle hearse, there are many options available to you. Our immense experience within the funeral industry means that we are always pleased to offer help and advise in making funeral arrangements.

Similarly, pre-need funeral plans designed to give complete peace of mind, knowing that individual wishes are carried out as you would want, relieving, as far as possible any additional stress for your family. We are proud to offer funeral plans in association with Golden Charter – The country's leading provider of funeral plans.

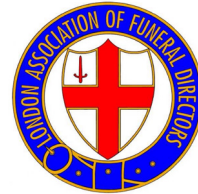
Our commitment to the highest standards of professional care and service is second to none, and we are always aware that you have a choice of funeral director in whom to entrust the care of your loved one.

The Company are members of The National Association of Funeral Directors, The London Association of Funeral Directors, The Society of Allied & Independent Funeral Directors and we hold personal memberships of The British Institute of Funeral Directors.

The services outlined in this brochure are by no means exhaustive but it is our intention to guide you through what can be a very difficult time and to outline some of the choices that are available to you. Our family will be pleased to offer help, advise and discuss any ideas that you may have in order to assist you to organise a tailor-made ceremony that truly reflect the life of your loved one.



Ken Satterly NAFD Dip FD LMBIFD



# The First Steps (When Death Occurs)

The first steps to be taken when a death occurs are often the hardest for people to make. At Church View Funeral Services, we pride ourselves on being able to provide a personal 24 hour service, with experienced staff on call at all times to answer the telephone.

## When a death occurs at home.

The first contact when a death occurs at home should be with the deceased's Doctor who, if satisfied with the cause of death, will issue the Medical Certificate of Death, which may need to be collected from the Doctor's surgery if the death occurs outside the surgery's opening hours. If the cause of death cannot be determined then the doctors will refer the death to the Coroner.

## When a death occurs in Hospital.

When a death occurs in hospital, the hospital staff will arrange for a Doctor to issue the Medical Certificate of Death, which will need to be collected along with personal effects from the hospital. If the funeral is to be a cremation, please advise the hospital staff so they can make arrangements for any additional documentation that is needed. The Hospital may also issue a release form, which needs to be signed by the next of kin, thus releasing the deceased into the care of the Funeral Director.

## When a death occurs in a Nursing Home.

When a death occurs in a Nursing Home, the staff at the nursing home will liaise with the Doctor who, if satisfied with the cause of death will issue the Medical Certificate of Death, which may need to be collected from the Doctor's surgery, if the cause of death cannot be determined then the doctor will refer the death to the Coroner.

## When a death occurs unexpectedly.

The Coroner is in the main automatically involved. If the deceased has not been under a Doctor's care on a regular basis, the emergency Doctor, or any Police involved, will inform the Coroner as soon as possible.

# Registration of the Death

Once the Doctor or Hospital has issued the Medical Certificate, the Informant must register the death within five days at the Registry Office for the sub-district in which the death occurred (please see our useful contact numbers for a list of Registry Offices). If this is not possible the Registrar must be informed in writing.

## Who can Register a Death.

- A close relative of the deceased.
- A relative in attendance during the deceased's last illness.
- A relative living in the district where the death occurred.
- A person present at death.
- The person responsible for making funeral arrangements.

## Information required to Register a Death.

- The date and place of death.
- Full name and address (maiden name if applicable).
- The date and place of birth.
- The occupation (and name and occupation of spouse if applicable).
- The date and place of birth of any surviving spouse.
- The full name and address of the informant.
- The qualification of the informant.

## Documents required.

- The medical certificate of death.
- The deceased's medical card (if available).
- The birth certificate & information regarding the date of birth.  
(A death certificate can then be obtained on payment of prescribed fee. This will be needed for closing banks accounts, obtain probate and making claims on insurance policies.)

## What documents are issued by the Registrar?

- A certificate for burial or cremation (known as the 'green form').
- This form gives permission for the body to be buried or to apply for the body to be cremated and must be given to the Funeral Director.

# Funeral Arrangements

## *...put your trust in us*

Funeral Services have changed over the years and although traditional services are still popular, more and more people are choosing to personalise their own Service. We strongly believe that families should be given the opportunity to choose exactly how they want to celebrate the life of a loved one. This may be through a poem, favourite piece of music, a picture coffin or even a Motorcycle Hearse to take the deceased on their last journey.

## *We will help you decide...*

- Burial or Cremation
- Where the Service will be held
- Hearse & Limousines for the day of the Funeral
- The choice of Coffin or Casket
- How to word a newspaper notice
- Religious Funerals
- Non Religious or Civil Funerals
- Choice of music & poetry
- Flowers & Donations
- Hymn Sheets/Order of Service
- Catering

These are only a few of the details to be considered and we will be pleased to help and advise.

The arrangements for the funeral are generally made by, attending our office, which has a comfortable and private arrangement room. Although it is not necessary to make an appointment, advance notice of your attendance would be appreciated. Should you have difficulty in attending our premises, we will be happy to make an appointment to visit you at home. One of our funeral administrators will spend time explaining the options available to you and will organize all aspects of the funeral service. You will receive information and literature relevant to the services offered by Church View. Having made the arrangements, you will receive an itemised written estimate and confirmation of funeral arrangements.

We operate an up to date classic fleet of black funeral vehicles. Your loved one will be conveyed to the funeral service in a hearse. Many families choose to follow the hearse in one or more of our chauffeur driven limousines, which comfortably accommodate six passengers. The funeral cortege will collect you and other family members from an address of your choice. You will be taken, in the limousines, to your chosen destination following the funeral service. As a special alternative, we are able to provide a traditional horse-drawn hearse. Other appropriate modes of transport may be arranged on request.

*A Tradition of Trust*  
*Award winning family funeral director*



## Transportation Options



## Coffins & Casket Options *(a selection of our veneered range)*

### THE YORK COFFIN

An Oak veneer coffin with brass effect handles, matching plumes and engraved name plate. Lined and trimmed with taffeta frill with matching robe.



### THE CANTERBURY COFFIN

A light Mahogany veneer coffin with embossed panelled sides, brass effect handles, matching plumes and engraved name plate. Lined and trimmed with taffeta frill and matching robe.



### THE HARDWICK COFFIN

An Oak veneer coffin with a golden oak finish, With brass effect handles, matching plumes and Engraved name plate. Lined and trimmed with taffeta frill and matching robe.



### THE CHATSWORTH COFFIN

An Oak veneer coffin with raised lid and routed panelled sides and ends, with brass effect bar handles and matching end ornamentation, plumes and engraved name plate. Lined and trimmed with satin frill and matching robe.



### THE RICHMOND COFFIN

A dark Mahogany veneer coffin with raised lid and routed panelled sides and ends, with brass effect bar handles and matching ornamentation, plumes and engraved name plate. Lined and trimmed with satin frill and matching robe.





## Coffins & Casket Options *(a selection of our Solid Timber range)*

### THE BUCKINGHAM COFFIN

A solid Oak coffin with double oak moulding and butt ends, raised lid and handcrafted panelled sides and ends. Fitted with metal bearer handles, matching plumes, ornamentation and engraved name plate. Lined and trimmed with satin frill and matching robe.



### THE VALENTINO COFFIN

A Solid Oak Coffin of Italian design. With intricate engraved heart detail. And fitted with up to six removable, engravable wooden heart keepsakes. Fully furnished, lined and fitted to personal wishes.



### THE SANDRINGHAM COFFIN

A solid Mahogany coffin with double Mouldings, butt ends, raised lid and handcrafted panelled sides and ends. Fitted and furnished in the same manner as THE BUCKINGHAM COFFIN.



### THE FORESTER COFFIN

A solid Pine Coffin with pine handles and fittings. Appropriately furnished in accordance with personal wishes.



## Coffins & Casket Options *(a selection of our Wicker/Bamboo range)*

### THE TEARDROP WILLOW COFFIN



### THE TEARDROP BAMBOO COFFIN



### TRADITIONAL WILLOW



*Slight variations may occur with regards to the stain of the coffin, attributed to the source and grain of the wood. English/American Metal & Timber Caskets are also available in addition to Cardboard, Wool and bespoke coffins. Please enquire with the funeral arranger.*



# Order of Service & Funeral Stationery



Our full range of funeral stationery items are available ranging from Orders of Service, Condolence Books, Announcement Cards, Mass and Wallet Cards, Bookmarks, Attendance Cards and Posters of any size.

## Floral Tributes

Flowers at a Funeral are a simple and beautiful way to create a personal tribute and might include bouquets, wreaths and sprays, through to coffin displays and specialist designs. Whatever you feel would be an appropriate tribute can be created for you. Please arrange for your floral tributes to be delivered to our Funeral Premises on the morning of the Funeral.



# After Funeral Receptions

Coming to terms with the loss of a loved one is always difficult, and the added pressure of organising a wake can cause extra stress at an already emotional time. We are happy to advise you on suitable local venues in addition to independent caterers.

## Monumental Masonry

We pride ourselves on the standard of service that is provided throughout the funeral, and feel that a first class service should also be expected in respect of your masonry wishes and we make it our business to ensure that's exactly what you will receive. We have a well illustrated, colour brochure available and in addition to our standard range, we routinely supply "Bespoke" memorials of all shapes and sizes, made to our customers' detailed specifications. We welcome new ideas and enjoy creating something really special.



## Golden Charter Funeral Plans

Church View Funeral Services believe that all funerals should be at the heart of the personal wishes of the plan holder and their loved ones. We are confident in offering Golden Charter's Independent Way plan, which can be tailored to individual requirements and you can spread the cost over several months or years. You select how you wish to pay for your plan and, depending on your choice, your money is paid into The Golden Charter Trust. Your money grows, and when the time comes, we claim the payment, including any growth, and use this money to provide the agreed services to your family. No matter how much costs have risen in the intervening period, your loved ones will not be asked for a penny more for the guaranteed services included within your plan. On past experience, a pre-paid funeral plan gives you better value for money than any high-interest building society accounts.

Further information is available on request. Please ask for details.







**Buckinghamshire Registration Service**

County Hall Walton Street Aylesbury HP20 1XF	Opening Times Monday - Friday 09:00am - 16:30pm	Tel: 01296 383005
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High Wycombe Library 5 Eden Place High Wycombe HP11 2DH	Opening Times Tue/Wed/Thur 09:40am - 16:30pm	Tel: 01494 475200
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Beaconsfield Old Town Registration Office 29 Windsor End Beaconsfield HP9 2JJ	Opening Times Monday - Friday 09:00am - 16:30pm	Tel: 01494 475200
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Amersham Library Chiltern Avenue Amersham HP6 5AH	Opening Times Thursdays 10:00am - 15:00pm	Tel: 01494 475200
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**Buckinghamshire Coroner's Service**

29 Windsor End Beaconsfield HP9 2JJ	Opening Times Monday - Thursday 09:00am - 16:00pm Friday 09:00am -15:30pm	Tel: 01494 475505
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**Hertfordshire Registration Service**

The Forum Marlowes Hemel Hempstead HP1 1DN	Opening Times Monday - Thursday 09:00am - 17:00pm Friday 09:00am -16:00pm	Tel: 0300 112 4045
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**Ken Satterly NAFD Dip FD LMBIFD**

Before founding Church View, Ken gained experience working within the funeral sector. It was during this time that his vision of what a community funeral service should be was formed. He has a genuine commitment to the communities that he serves and feels that to be entrusted with the care of a deceased is indeed a privilege. He has served as National President of The British Institute of Funeral Directors and is a fully qualified and licensed funeral director, holding the Diploma in Funeral Directing.



**Glynn Satterly NAFD Dip FD LMBIFD**

Glynn has worked very closely with his Father for many years and gained vast experience in all aspects of funeral service. He is passionate in offering bespoke and flexible choices to all clients to enable the life and character of the deceased to be reflected in the funeral arrangements. He has also attained the National Association of Funeral Directors, Diploma in Funeral Directing and as such is a fully qualified funeral director.



**Connor Satterly**

As a family business, we are fortunate that our family ties grow into the local community and we are proud of Connor who represents the third generation of our family. He is insistent on attention to detail, and will soon be embarking on his professional funeral qualifications.

***Our staff...***

All those working within Church View are dedicated to providing a caring, sensitive and sympathetic service to the bereaved. Our staff are highly experienced within the funeral profession and many have worked alongside our family for many years.